

August 13, 2021

Ref: CS-4/34/

BSE Ltd.

The Corporate Relationship Department
1st Floor, New Trading Ring,
Rotunda Building, P.J. Towers,
Dalal Street, Fort,
Mumbai - 400 001.

Email : corp.relations@bseindia.com

Code No. 530419

The Secretary

The Calcutta Stock Exchange Ltd.

7, Lyons Range,
Kolkata - 700 001.

Email : listing@cse-india.com

Company Code No. 029093

Dear Sirs/Madam,

**Sub: “Annual General Meeting” of the members of the Company, “Record Date”,
“Dividend payment” and “Book closure”**

A) “Annual General Meeting” of the members of the Company:

- 1) This is to inform that the 32nd Annual General Meeting (“AGM”) of the members of the Company will be held on Friday, September 17, 2021 at 10.30 a.m. IST through Video Conferencing (“VC”) / Other Audio-Visual Means (“OAVM”), in accordance with the relevant circulars issued by the Ministry of Corporate Affairs and the Securities and Exchange Board of India.
- 2) In compliance with the relevant circulars, the Annual Report for the financial year 2020-21, comprising the Notice of the AGM and the standalone and consolidated financial statements for the financial year 2020-21, along with Board's Report, Auditors' Report and other documents required to be attached thereto, will be sent to all the members of the Company whose email addresses are registered with the Company / Depository Participant(s).
- 3) The details such as manner of (i) registering / updating mobile no. and email addresses, (ii) casting vote through e-voting and (iii) attending the AGM through VC / OAVM has been set out in the Notice of the AGM.
- 4) The Company has fixed Friday, September 10, 2021 as the “Cut-off Date” for the purpose of determining the members eligible to vote on the resolutions set out in the Notice of the AGM or to attend the AGM.

B) “Record Date” and “Dividend payment”

- 5) The Company has fixed Friday, September 10, 2021 as the “Record Date” for the purpose of determining the members eligible to receive dividend for the financial year 2020-21.
- 6) The dividend, if declared at the AGM, will be paid on and from September 23, 2021 within the statutory time limit of 30 days of the AGM.

C) “Book closure”

- 7) The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, September 11, 2021 to Friday, September 17, 2021 (both days inclusive) for declaration of dividend of Re. 1/- per Equity Share of Rs. 10/- each, if approved at the AGM.

D) “Remote e-voting”

- 8) Remote e-voting will commence at 9.00a.m. on Tuesday, 14th September, 2021 and will end at 5.00p.m. on Thursday, 16th September, 2021, when remote e-voting will be blocked by CDSL.

You are requested to disseminate the above intimation on your website.

Thanking you,

Yours faithfully,

For Sumedha Fiscal Services Ltd.



Dhwani Fatehpuria
Company Secretary & Compliance Officer